|  |  |
| --- | --- |
|  | **Erasmus+ Programme,** Inter-institutional agreement **2019/20-2020/21** between programme countries. Key Action 1  – Mobility for learners and staff – Higher Education, Student and Staff Mobility |

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

**A. Information about higher education institutions**

|  |  |  |  |
| --- | --- | --- | --- |
| Erasmus code | Name of the institution | Contact detail | Website |
| **E BARCELO02 – UNIVERSITAT AUTÒNOMA DE BARCELONA (UAB)** | | | <http://www.uab.cat> |
| *Administrative contact:*  Katja Schustakowitz, *Erasmus Institutional Coordinator*  Àrea de Relacions Internacionals, Erasmus  Plaça Cívica, Ed. N, 08193 Bellaterra - Spain  Tel. +34 93 586 8499  [Erasmus@uab.cat](mailto:Erasmus@uab.cat) | | *Faculty / Academic Contact:* | |
|  | | |  |
| *Administrative contact:*  XX PARTNER01 | | *Faculty / Academic Contact:*  XX PARTNER01 | |

**B. Mobility numbers per academic year**

*The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.*

**Student Mobility for Studies (SMS)**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FROM** | **TO** | ***Subject area***  **ISCED** | ***Subject area name***  **ISCED** | ***Study cycle (\*)***  (1st, 2nd or 3rd **)** | **Total Number of students/Total number of months** | |
| **Student Mobility for Studies** | **Student Mobility for Traineeships** |
| E BARCELO02 | XX PARTNER01 |  |  |  | 2 students x 5 months (10) | Not applicable |
| XX PARTNER01 | E BARCELO02 |  |  |  | 2 students x 5 months (10) | Not applicable |

***(\*)*** Bachelor’s degrees in Spain last 4 years. Most of MA programmes last 1 year

**Staff Mobility for Teaching**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **FROM** | **TO** | ***Subject area***  **ISCED** | ***Subject area name***  **ISCED** | **Number of staff mobility periods** |
| **Staff Mobility for Teaching STA** |
| E BARCELO02 | XX PARTNER01 |  |  |  |
| XX PARTNER01 | E BARCELO02 |  |  |  |

**C. Recommended language skills**

#### The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Receiving institution** | ***Optional: Subject area*** | **Language of instruc­tion 1** | **Language of instruc­tion 2** | **Recommended language of instruction level** | |
| **Student Mobility for Studies** [*Minimum recommended level: B1*] | **Staff Mobility for Teaching** |
| E BARCELO02 |  | Catalan/Spanish | English | B1 (\*) | To be agreed |
| XX PARTNER01 |  |  |  |  |  |

**E BARCELO02 Comments**

* (\*) There is no specific language level required, but it is deemed understood that students must have the necessary level to be able to attend lessons and sit exams.
* During both semesters, Catalan basic language lessons are offered (free of charge at the moment; however this may be subject to change in the future).

**D. Additional requirements**

**E BARCELO02**

* **Enrolment**. According to the exchange policy of the UAB, incoming students must enrol for at least the 50% of their credits at the faculty of admission. The other 50% can be taken at the rest of the UAB centres/faculties, provided the groups are still open. Exchange incoming students at Master level can enrol a maximum of 30 ECTS.
* **Admission to Master’s programmes at the UAB**. This only possible when the agreement specifies a UAB Master’s programme. In order to be admitted to a Master's programme at the UAB as an exchange student, prior written approval from the coordinator of this Master is compulsory. Otherwise admission will be for fourth year courses in our 4 year bachelor programmes**.** Incoming students willing to be accepted at Master Level have to prove they have already completed 180 ECTS credits at UG level.
* **Teaching Staff Mobility**. A letter of invitation issued by an authorised UAB contact person is required prior to implementing Teaching Staff Mobility.

**Infrastructure to welcome students and staff with disabilities**

* **PIUNE**, Programme for Students with Special Needs

[fas.piune@uab.cat](mailto:fas.piune@uab.cat) Telf. +34 93 581 2697

<http://www.uab.cat/fas/discapacitat>

**XX PARTNER01: Additional Requirements**

**E. Calendar**

1. **Applications**/information on nominated students must reach the receiving institution by:

|  |  |  |
| --- | --- | --- |
| **Receiving institution** | **Autumn term\***  **[Sept / Jan]**  **or one academic year** | **Spring term\***  **[Feb / May]** |
| E BARCELO02 | Nomination: deadline 1st May  Application form:1st March to 15th May | Nomination: deadline 1st November  Application form: 1st Oct to 15th Nov |
| XX PARTNER01 |  |  |

**E BARCELO02**

* Students selected at their home universities for an academic exchange stay at UAB must fill in an online Application Form at the site <http://sia.uab.es>, after the nomination of their home university.
* Incoming students will receive (by e-mail) a letter of admission and a letter containing useful information on their academic exchange stay at the UAB. However, permanent admission is conditional on the approval of the Learning Agreement by the Faculty or School the student is going to be enrolled at. For that purpose the Learning Agreement has to be sent by e-mail to the Faculty or School where the student has been admitted.

2. The UAB will send their **decision** within 2-3 weeks after closing date of application period.

3. A **Transcript of Records** will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

4. **Termination of this Agreement** or changes in the data set above can be amended annually, if communicated before 30 September 20XX and will only take effect as of 30 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

**F. Information**

**1. Grading systems of the institutions**

**E BARCELO02**

|  |  |  |  |
| --- | --- | --- | --- |
| **Grade** | | **ECTS Grade** | **Meaning** |
| **10.0** | **Matrícula de Honor** | A+ | Excellent (distinction with honour) |
| **9,0 – 10,0** | **Sobresaliente** | A | Excellent (distinction) |
| **7,0 – 8,9** | **Notable** | B | Outstanding |
| **5,0 – 6,9** | **Aprobado** | C | Pass |
| **0 – 4,9** | **Suspenso** | F | Fail |
| **No avaluable** | **No evaluable** |  | **Non-assessable:** When a student cannot provide enough evidence of having followed the class adequately to receive a global grade, s/he will get a non-assessable grade in his/her report. |
| 1 credit at the *Universitat Autònoma de Barcelona* equals 1 ECTS | | | |

**XX PARTNER01**

**2. Visa**

*The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources.*

|  |  |  |
| --- | --- | --- |
| **Institution** [Erasmus code] | **Contact details** | **Website for information** |
| E BARCELO02 | **International Support Service (ISS)** Tel. + 34 93 581 2210 / Fax + 34 93 586 80 25 [international.support@uab.cat](mailto:international.support@uab.cat) | link **International Support Service**  <https://www.uab.cat/web/mobility-international-exchange/international-support-service/home-1345819339787.html> |
| XX PARTNER01 |  |  |

**3. Insurance**

*The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources.*

|  |  |  |
| --- | --- | --- |
| **Institution** [Erasmus code] | **Contact details** | **Website for information** |
|  |  |  |
| E BARCELO02 | **International Support Service (ISS)** Tel. + 34 93 581 2210 / Fax + 34 93 586 80 25 [international.support@uab.cat](mailto:international.support@uab.cat) | <https://www.uab.cat/web/mobility-international-exchange/international-support-service/home-1345819339787.html>  link **Internacional Support Service**  link **Practical guide** |
| XX PARTNER01 |  |  |

**4. Housing**

*The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.*

*Information and assistance can be provided by the following persons and information sources.*

|  |  |  |
| --- | --- | --- |
| **Institution** [Erasmus code] | **Contact details** | **Website for information** |
| E BARCELO02 | **International Support Service (ISS)** international.support@uab.cat  **The University Village** (Vila Universitària)  [vila@vilauniversitaria.com](mailto:vila@vilauniversitaria.com) Tel.: +34 93 580 3095 | <https://www.uab.cat/web/mobility-international-exchange/international-support-service/home-1345819339787.html>  link **Accomodation** |
| XX PARTNER01 |  |  |

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Institution** | **Name**  **function** | **Date** | **Signature[[1]](#footnote-1)** |
| **E BARCELO02** | **Ms. Katja Schustakowitz**  **Erasmus Institutional Coordinator** |  |  |
| **XX PARTNER01** |  |  |  |

1. Scanned signatures are accepted [↑](#footnote-ref-1)