**MOBILITY AGREEMENT PROPOSAL FOR ACADEMIC STAFF**

**ERASMUS+ INTERNATIONAL CREDIT MOBILITY**

**Planned period of the mobility[[1]](#footnote-1):**

|  |  |  |  |
| --- | --- | --- | --- |
| **From** *(day/month/year)* |  | **To** *(day/month/year)* |  |

Duration (days) excluding travel days: 5

If applicable, planned period of the virtual component: from [day/month/year] to [day/month/year][[2]](#footnote-2)

**Academic Staff Details**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Name (as in passport)** |  | | **Surname (as in passport)** | |  | | |
| **DNI/NIE for participants from Spain or passport number for participants from other countries** | | | | |  | | |
| **Date of Birth** |  | | | | | | |
| **Gender** |  | | | | | | |
| **Nationality[[3]](#footnote-3)** |  | | | **Telephone** | |  | |
| **E-mail** |  | | | | | | |
| **Seniority[[4]](#footnote-4)** |  | **Academic Year during which**  **mobility will be carried out** | | | | |  |

**Sending Institution**

|  |  |  |  |
| --- | --- | --- | --- |
| **Institution Name** |  | | |
| **Faculty/Department** |  | **Erasmus Code[[5]](#footnote-5)** |  |
| **Address** |  | **Country** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Contact Person[[6]](#footnote-6)** |  | | |
| **Position** |  | **Telephone** |  |
| **E-mail** |  | | |

**Receiving Institution**

|  |  |  |  |
| --- | --- | --- | --- |
| **Institution Name** | UNIVERSITY OF PRETORIA | | |
| **Faculty/Department** | Health Sciences | **Erasmus Code** |  |
| **Address** | Pretoria | **Country** | South Africa |

|  |  |  |  |
| --- | --- | --- | --- |
| **Contact Person** | Prof. Tivani Mashamba-Thompson | | |
| **Position** | Dean of Faculty of Health Sciences | **Telephone** |  |
| **E-mail** | Tivani.Mashamba-Thompson@up.ac.za | | |

#### **I. PROPOSED MOBILITY PROGRAMME**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Main Subject Field[[7]](#footnote-7)** | |  | | | |
| **Level[[8]](#footnote-8)** |  | | **Number of students benefitting**  **from the teaching programme** | |  |
| **Number of teaching hours (minimum 8hrs per week if it´s a mobility for teaching, minimum 4 hrs per week if it´s mobility for teaching and training)** | | | |  | |
| **Language of instruction** | | |  | | |

|  |
| --- |
| **Motivation statement** |
|  |

|  |
| --- |
| **Overall objectives of the mobility** |
|  |

|  |
| --- |
| **Content of the teaching programme** |
|  |

|  |
| --- |
| **Content of the training programme (only for those who apply for mobility for teaching and training)** |
|  |

|  |
| --- |
| **Added value of the mobility** |
| *(in the context of modernization and internationalization strategies of the institutions involved)* |

|  |
| --- |
| **Expected outcomes and impact** |
| *(i.e. on professional development of teaching staff member, on the competences of students at both institutions, etc.)* |

**II. APPROVAL OF THE PARTIES**

By signing this document[[9]](#footnote-9), the academic staff member, the sending institution/enterprise and the receiving institution confirm that they approve the proposed mobility agreement.

The sending higher education institution supports staff mobility as part of its modernization and internationalization strategy and will recognize it as a component in any evaluation or assessment of the academic staff member.

The academic staff member will share his/her experience, in particular its impact on his/her professional development and on the sending higher education institution, as a source of inspiration to others.

The academic staff member and the beneficiary institution shall undertake the requirements set out in the grant agreement signed between them.

The academic staff member and the receiving institution will inform the sending institution/enterprise of any problems or changes regarding the proposed mobility programme or mobility period.

|  |  |  |  |
| --- | --- | --- | --- |
| **The teaching staff member** | | | |
| **Full Name** |  | **Date** |  |
| **Signature** | | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Sending Institution** | | | |
| **Person Responsible[[10]](#footnote-10)** |  | | |
| **Position** |  | **Date** |  |
| **Signature** | | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Receiving Institution** | | | |
| **Person Responsible[[11]](#footnote-11)** |  | | |
| **Position** |  | **Date** |  |
| **Signature** | | | |

1. Please indicate the period that covers 5 consecutive working days at the receiving institution. [↑](#footnote-ref-1)
2. A vurtual component is voluntary. Teaching visits in A4U scheme usually do not have a virtual component. [↑](#footnote-ref-2)
3. Country to which the person belongs administratively and that issues the ID card and/or passport. [↑](#footnote-ref-3)
4. Junior (up to 10 years of experience), Intermediate (between 10 and 20 years of experience) or Senior (more than 20 years of experience) [↑](#footnote-ref-4)
5. Erasmus codes of A4U universities are: UAB - EBARCELO02, UAM - EMADRID04, UC3M - EMADRID14. UPF - EBARCELO15. Non- European Institutions do not have Erasmus codes, so leave the field empty. [↑](#footnote-ref-5)
6. Person who provides administrative information and who, depending on the structure of the higher education institution, may be the departmental coordinator or works at the international relations office or equivalent body within the institution. [↑](#footnote-ref-6)
7. Codes are available at <http://alliance4universities.eu/wp-content/uploads/2017/03/ISCED-2013-Fields-of-education.pdf>. [↑](#footnote-ref-7)
8. Bachelor’s degree or equivalent first cycle (EQF level 6), Master’s degree or equivalent second cycle (EQF level 7), Doctorate or equivalent third cycle (EQF level 8). [↑](#footnote-ref-8)
9. Circulating papers with original signatures is not compulsory. Scanned copies of signatures or electronic signatures may be accepted, depending on the national legislation of the country of the beneficiary institution. [↑](#footnote-ref-9)
10. Dean of Faculty, Head of Department/Research Group or equivalent body to which the academic is affiliated at the sending institution. [↑](#footnote-ref-10)
11. Dean of Faculty, Head of Department/Research Group or the academic that hosts the visit at the receiving institution. [↑](#footnote-ref-11)