
Doctoral Thesis

Similarity Detection Software. Turnitin User Manual

[Phd candidate]

UAB

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de Barcelona

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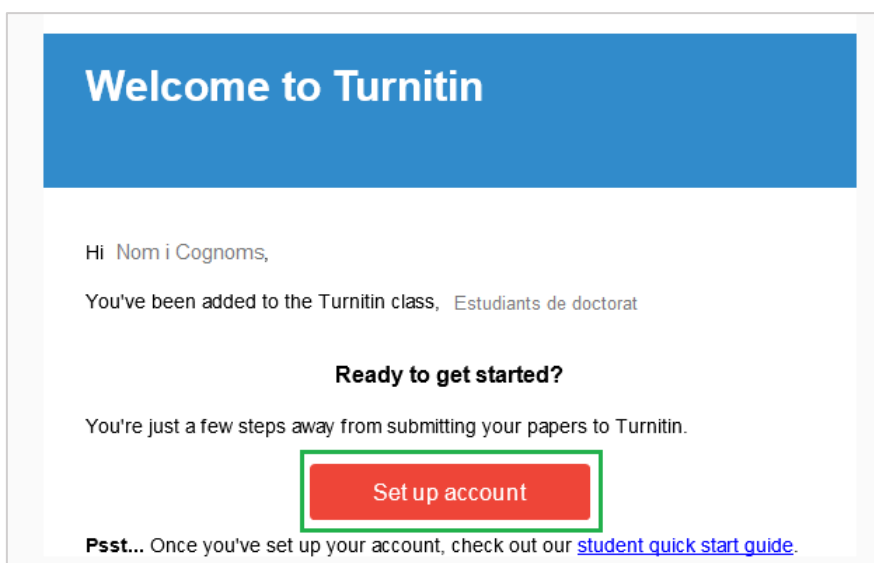
Revised date: Monday, 27 May 2024

In this user manual, we will briefly explain how to access Turnitin, a tool to detect similarities in a document (in this case, doctoral theses), and how to work with it.

Once logged in, you will find your class homepage with two exercises: one that will allow you to upload a draft of your thesis and detect possible similarities and another one where you can apply these actions to the final version of your thesis.

A. SET UP YOUR TURNITIN ACCOUNT

In order to start using this tool, you will need to receive a welcome email from the tool administrator. This email will be sent to your institutional account (@autonoma.cat or @uab.cat). Please review both accounts.



1. Activate your account by clicking **Set up account**.
2. The following screen will be displayed.

Account Setup

To set up your account, please enter your email address and last name or family name.

Email Address

Last Name or Family Name

You can find this information in your Turnitin welcome email.

If you no longer have access to this email, ask your Turnitin instructor to look up your email address. If you are an instructor, please refer to your Turnitin administrator for this information.

Next

3. Enter the **institutional email account where you received the invitation** in the field **Email Address**.

Email Address

NOTE. The email address needs to be the same to which the welcome email was sent.

4. In the field **Last Name or Family Name**, enter your surname.

Last Name or Family Name

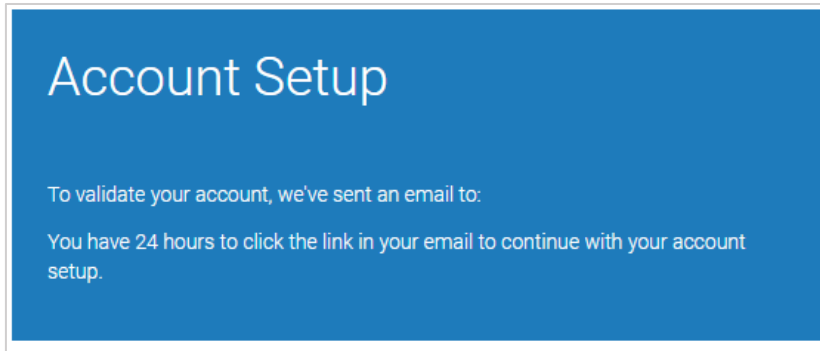
You can find this information in your Turnitin welcome email.

NOTE. The surname needs to be spelled as in your Turnitin welcome email.

5. Click **Next**.

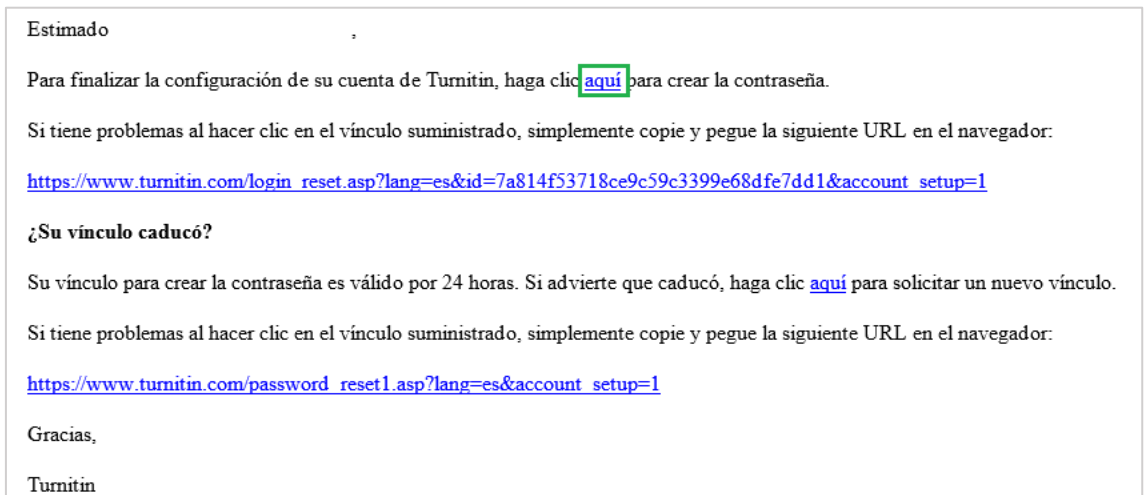
Next

6. You will receive an email to validate your account.



7. Check your inbox.
In case you cannot find the validation email, please check your spam folder.

Click the first link to create your Turnitin password.



IMPORTANT. This password needs to be different from that associated to your NIU.

B. LOG IN TO YOUR CLASS HOMEPAGE

Once your account has been set up, follow these steps to start using the tool:

1. Go to <https://www.turnitin.com/> and click **Login**.



2. Enter your institutional email address and your Turnitin password. Afterwards, click **Log in**.



Once logged in, the class homepage created for PhD candidates will be displayed.

When clicking to open it, a table with two lines will be displayed. Each line corresponds to one exercise, one submission:

- a. **ESBORRANYS DE TESI** (thesis draft) - You can upload a draft of your thesis and detect similarities.
- b. **DOCUMENT FINAL DE TESI** (thesis final version) - You can upload the final version of your thesis and detect similarities.

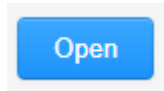
Class Homepage				
This is your Class Homepage. To access more information about the assignment, click the "Open" button.				
Assignment Inbox: Bioinformàtica				
Assignment Title	Dates			
esborrany de la tesi.	Start	30-May-2022	2:38AM	
	Due	30-Dec-2024	11:59PM	
	Post	30-Dec-2024	11:59PM	
				Open
DOCUMENT FINAL TESI	Start	18-Jun-2022	7:25PM	
	Due	30-Dec-2024	11:59PM	
	Post	30-Dec-2024	11:59PM	
				Open

For each one you can also:

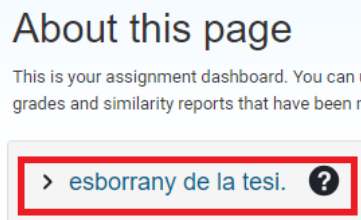
- See the due date for submissions.
- Open it to submit your work.

C. HOW TO SUBMIT A DOCUMENT AND DETECT SIMILARITIES

1. Click the folder where you wish to submit your work.
2. Click **Open**.



3. Before you proceed,
 - a. we advise checking that the file you'd like to submit will be accepted. Check out the [accepted file types and sizes](#) before you begin.
 - b. check the assignment details by selecting the assignment title bar:



- c. Remember only a single file may be submitted to a Turnitin assignment. Any second or subsequent submission will overwrite the original submission in this assignment.
4. Upload it, either from your computer (do not forget to include the submission's title):

Submit File

Upload Review Complete

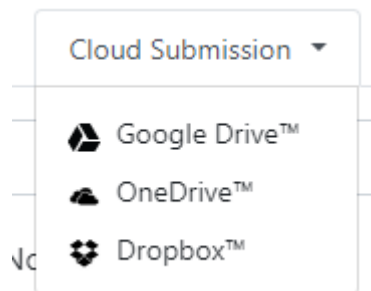
Upload Submission Text Input Cloud Submission

Submission Title: Untitled

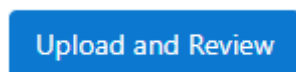
Submission File: Tria un fitxer (No s'ha triat cap fitxer)

Upload and Review

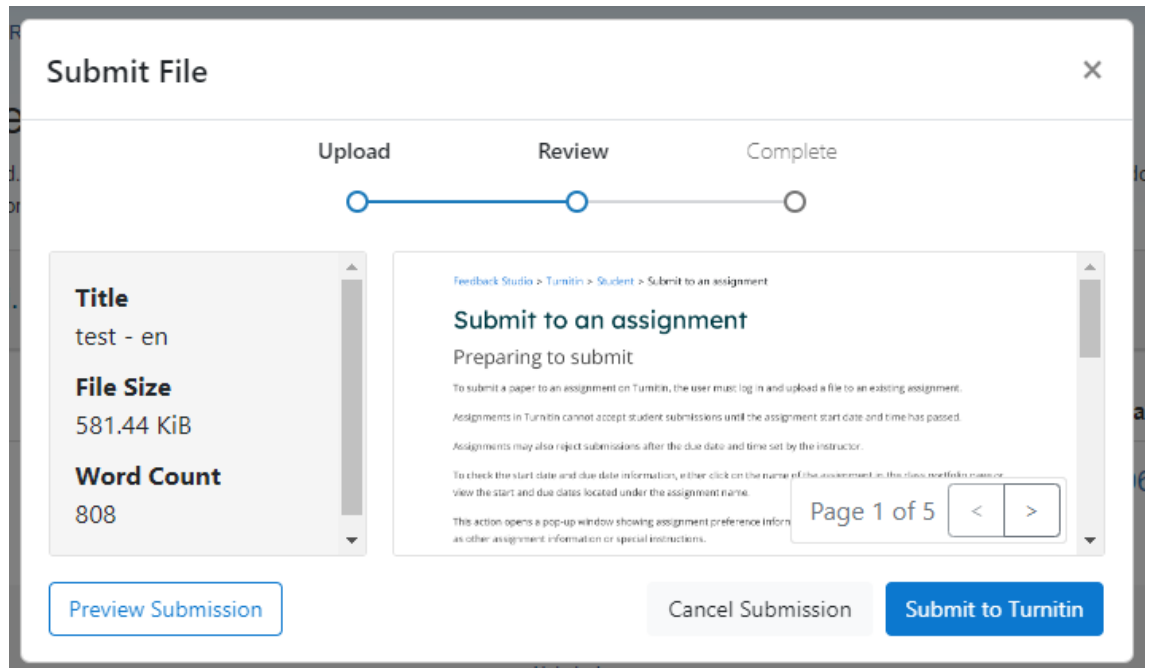
Either from Google Drive, OneDrive or Dropbox.



5. Click the **Upload and Review** button.



6. A brief resumé of the file you are to submit will be displayed.



7. Before you submit you will have an opportunity to check that the file you are about to submit is correct.
8. If you are happy with the file, select **Submit to Turnitin** to submit your assignment.
9. A submission confirmation will be displayed. Please do not leave the page until you see this confirmation.

Submit File




Upload Review Complete



Submission Complete!

10. Once the analysis has been completed, the following information will be displayed.

> esborrany de la tesi. ?

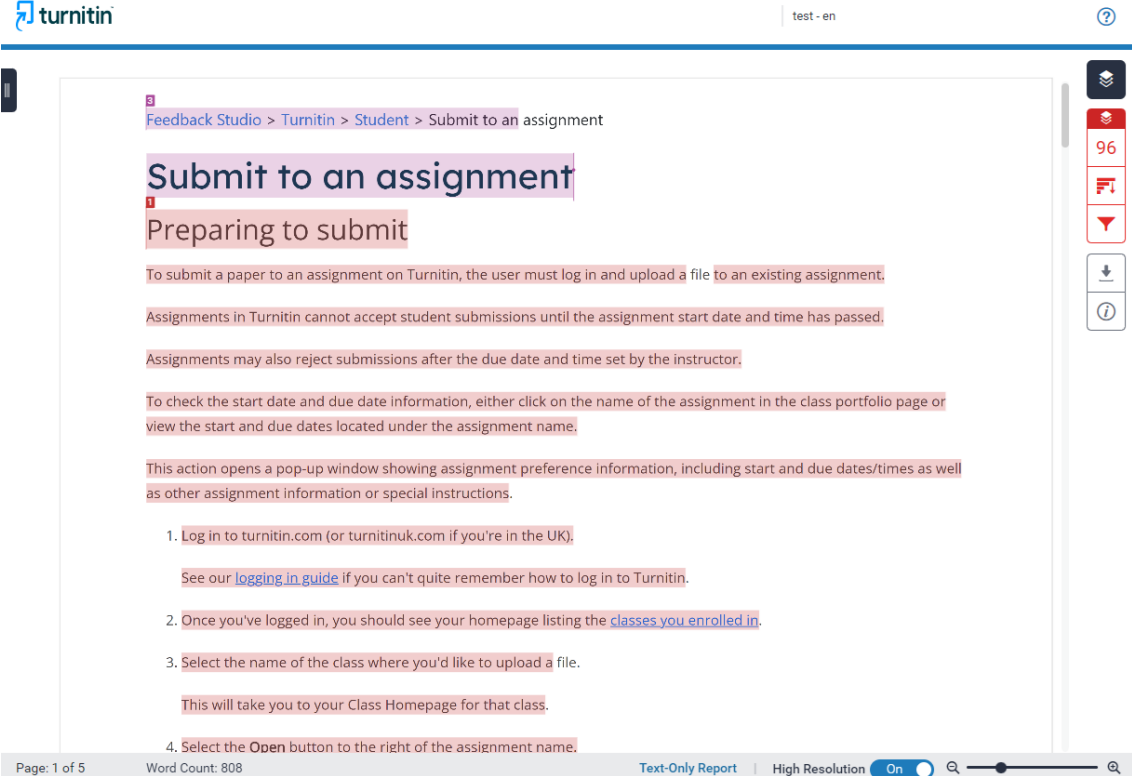
Paper Title	Uploaded	Grade	Similarity
test - en	21 May 2024 15:31	--	96%   

11. To see the results, click the %.

Similarity

 96%

12. A new screen will pop up with the submission and the similarities detected (it can take a while).



The screenshot shows the Turnitin submission interface. At the top, the Turnitin logo and 'test - en' are visible. The main content area displays the title 'Submit to an assignment' and the subtitle 'Preparing to submit'. Below this, there are several paragraphs of instructions regarding submission rules, such as logging in, assignment start dates, and due dates. A numbered list provides steps for logging in and selecting a class. On the right side, there is a vertical toolbar with icons for a home page, a score of 96, a list of assignments, a dropdown menu, a download icon, and a help icon. At the bottom, a footer shows 'Page: 1 of 5', 'Word Count: 808', and a 'Text-Only Report' button.

13. Click the number to see the whole information.

The screenshot shows a 'Match Overview' window with a red header and a sidebar on the left containing icons for home, a list with '96', a filter icon, a funnel icon, a download icon, and an info icon. The main content area displays a large '96%' in red. Below this, it says 'Currently viewing standard sources' and has a button 'EN View English Sources'. A section titled 'Matches' contains a table with three rows:

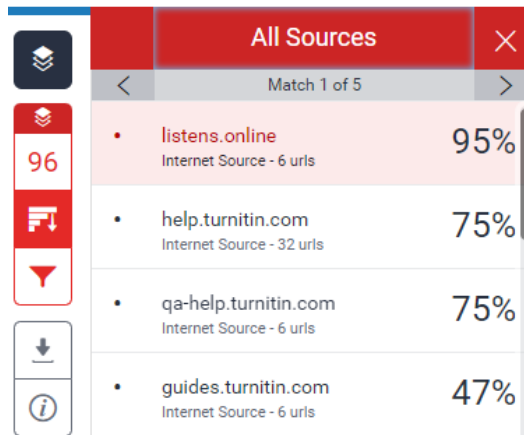
Rank	Source	Percentage	Action
1	listens.online Internet Source	92%	>
2	perpustakaan.umj.ac.id Internet Source	2%	>
3	www.coursehero.com Internet Source	1%	>

To see more details, click the source.

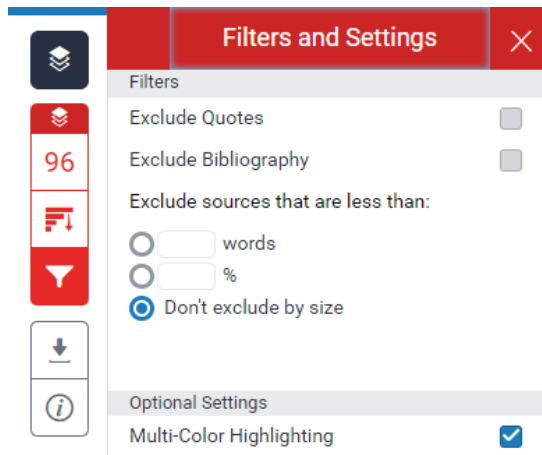
The screenshot shows a 'Match Breakdown' window with a red header. It displays the source 'listens.online' with a 92% match rate. Below this, it says 'Match 1 of 3'. A list of items is shown with their respective match rates:

- listens.online (Internet Source - 6 urls) - 92%
- phd/assignments-due-date - 92%
- homework/need-help-in-as... - 92%
- paper/assignment-due-date - 92%
- paper/my-assignment-sub... - 92%
- phd/submit-your-assignme... - 39%
- thesis/turnitin-essay-submi... - 17%
- help.turnitin.com (Internet Source - 21 urls) - 72%

14. Click the filter icon to see all sources.

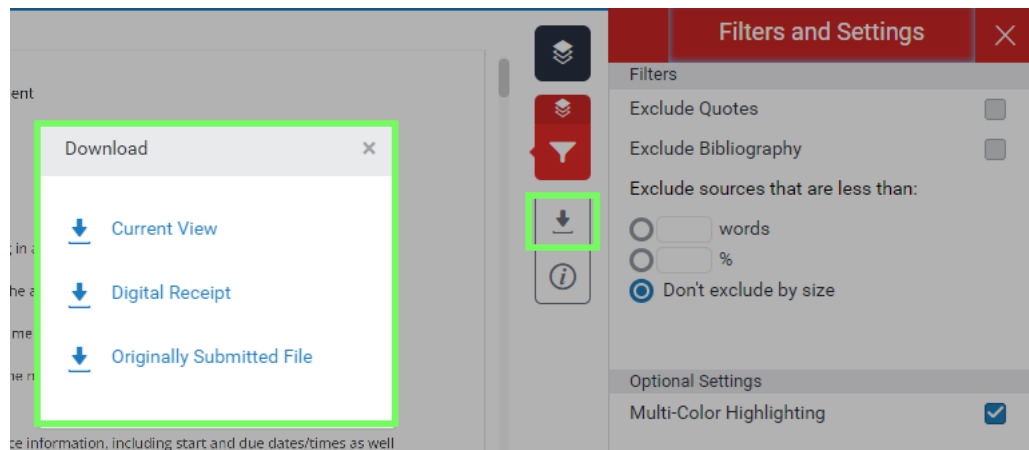


15. You can add some filters to see more or less sources.



IMPORTANT. These filters only affect the way the information is displayed not the final similarity results.

16. To download the current view, the digital receipt of your submission or the originally submitted file, click the arrow (icon for download).



17. Once the file has been submitted, you can submit it again by clicking.



IMPORTANT. Please bear in mind that when resubmitting a file, the previous one is overwritten. If you want to keep the first analysis result, download it and save it to your computer before resubmission.

18. The submitted document can be downloaded by clicking the icon for download.



19. The Digital Receipt can be downloaded by clicking the icon



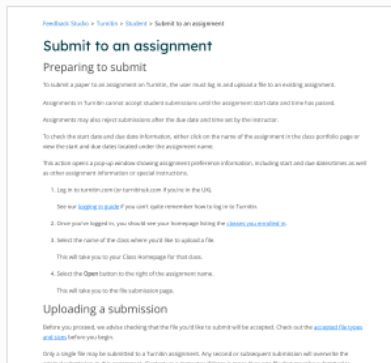


Digital Receipt

This receipt acknowledges that Turnitin received your paper. Below you will find the receipt information regarding your submission.

The first page of your submissions is displayed below.

Submission author:
Assignment title: esborry de la tesi.
Submission title: test - en
File name: Submit_to_an_assignment.pdf
File size: 581.44K
Page count: 5
Word count: 808
Character count: 3,879
Submission date: 21-May-2024 03:31PM (UTC+0200)
Submission ID: 2379077524



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